

General Information

LOCATION & DATES

[Marriott Marquis Washington, DC](#)

Independence and Liberty Ballrooms
901 Massachusetts Ave NW
Washington, DC 20001

Expo: Monday, February 12 - Tuesday, February 13, 2024

EXHIBITOR MOVE-IN

Sunday, February 11	12:00 PM to 5:00 PM
Monday, February 12	8:00 AM to 11:00 AM

NOTE: Overtime rates in effect all day Sunday

SHOW HOURS

Monday, February 12	12:00 PM to 6:30 PM
Tuesday, February 13	7:00 AM to 1:30 PM

EXHIBITOR MOVE-OUT

Tuesday, February 13	1:30 PM to 5:00 PM
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Outside carriers must be checked in by **Tuesday, February 13** at **4:00 PM**. Please see the Move-Out Information sheet in this Manual for more details.

STANDARD BOOTH EQUIPMENT

Each **8' x 10'** booth includes the following standard equipment:

8' High Draped Backwall – Colors:	Black
3' High Draped Siderails – Color:	Black
1 - 6' Draped Table - Color:	Black
2 - Side Chairs	
1 - Wastebasket	
1 – 7" x 44" Identification Sign with Company Name & Booth Number	

Complimentary wifi will be provided by NACHC. If you require additional internet services or a hardwired connection, please use the [Encore link here](#) to place your order.

The exhibit hall **IS** carpeted in a **multi-colored print**.

General Information (cont.)

HARGROVE ADVANCE & ONLINE ORDER DEADLINES

Friday, January 19, 2024 RENTAL BOOTH & ADVANCE ORDER DEADLINE

Hargrove's advance prices apply to orders received with payment by the deadline date.

Friday, January 26, 2024 RENTAL BOOTH ART SUBMISSION DEADLINE

Friday, February 2, 2024 CARPET & ONLINE ORDERING DEADLINE

Orders after this date must be placed via phone or email and are subject to availability.

NEED HELP? WE'RE HERE FOR YOU!



HARGROVE EXHIBITOR SERVICES // 301.306.4627 or exhibitorservices@hargroveinc.com



HARGROVE SHIPPING // [Request a Quote](#) // 301.306.4620 or shipping@hargroveinc.com

ADVANCE SHIPPING

Advance shipping begins **Tuesday, January 9** at **9:00 AM** and ends **Thursday, February 8** at **4:00 PM**.

Advance shipping address:
(Your Company Name & Booth Number)
2024 NACHC Policy & Issues Forum
c/o Hargrove
TForce Freight
6571 Washington Boulevard
Elkridge, MD 21075

Advance Warehouse Receiving Hours: Monday – Friday **9:00 AM** to **4:00 PM**

NOTE: Shipments will be moved to site on overtime with an additional 40% overtime fee.

NOTE: Marriott Freight Elevators Dimensions: 7'h x 8'd x 4'w

DIRECT SHIPPING

There is NO DIRECT SHIPPING to this event.

All shipments must be consigned to Hargrove and shipped to the advance warehouse. If your materials cannot arrive at the advance warehouse on or before **Thursday, February 8**, contact Hargrove Exhibitor Services at **301.306.4627** or exhibitorservices@hargroveinc.com. Shipments sent directly to the Marriott Marquis may be refused and will be subject to material handling fees plus a 50% surcharge.